

**SCHOOL BOARD OF EDUCATION MEETING**  
**MONDAY, MAY 12, 2014**  
**SCHOOL DISTRICT OF PITTSVILLE**  
**OFFICIAL SCHOOL BOARD OF EDUCATION MINUTES**

**I. Call to Order**

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, May 12, 2014 at 7:00 pm in the Conference Room. The meeting was called to order by President Wolff.

**II. Establish Quorum**

Members present: Jane Wesely, Julie Strenn, Robert Wolff, Amanda Hoogesteger, and Dick Koeshall. Administration present: Terry Reynolds, District Administrator; Mark Weddig, Senior High Principal; Kim Fischer, Elementary Principal, and Jeff Gast, Finance Director.

**III. Meeting Notice Certification**

Meeting notice was posted on the doors at the Elementary School, High School, and Administration area and meeting notice was sent to the official newspaper, the *Wisconsin Rapids Daily Tribune* and also to the *Marshfield News Herald* and the *Pittsville Record*.

**IV. Approval of Agenda**

Motion was made by Julie Strenn, seconded by Jane Wesely, to approve the agenda for the April 14, 2014 meeting of the Pittsville School Board of Education. Motion carried.

**V. Public Comments - no public comments.**

**VI. Reorganization of the Board of Education**

**A. Election of President** - Motion was made by Jane Wesely, seconded by Julie Strenn, to nominate and approve Robert Wolff as Board President. Motion carried.

**B. Election of Vice President** - Motion was made by Julie Strenn, seconded by Amanda Hoogesteger, to nominate and approve Jane Wesely as Board Vice President. Motion carried.

**C. Election of Clerk** - Motion was made by Robert Wolff, seconded by Jane Wesely, to nominate and approve Julie Strenn as Board Clerk. Motion carried.

**D. Election of Treasurer** - Motion was made by Robert Wolff, seconded by Dick Koeshall, to nominate and approve Amanda Hoogesteger as Board Treasurer. Motion carried.

**E. Designation of Depository** - Motion was made by Julie Strenn, seconded by Amanda Hoogesteger, to designate Associated Bank and Abby Bank as the District Depository and allow for investments at other financial institutions where rates of return may be greater than at our official bank. Motion carried.

**F. Designation of Official Newspaper** - Motion was made by Jane Wesely, seconded by Dick Koeshall, to approve The Wisconsin Rapids Daily Tribune as the Office Newspaper. Motion carried.

**G. Appoint WASB Representative** - Amanda Hoogesteger was appointed the WASB Representative.

**H. Appoint CESA Representative** - Dick Koeshall was appointed the CESA Representative.

**I. Establish Days and Times of School Board Meeting.** Motion was made by Dick Koeshall, seconded by Julie Strenn, to set the days and times of the School Board Meetings as the second Monday of the month at 7:00 p.m. with the exception of changing the meeting to a day other than a Monday when deemed necessary. Motion carried.

**VII. Consent Agenda Items**

**A. Minutes of the Regular Meeting of April 14, 2014**

**B. General Fund Invoices**

**C. Approve Open Enrollment Applications for 2014-2015 School Year**

Motion was made by Jane Wesely, seconded by Dick Koeshall, to approve the items on the Consent Agenda. Motion carried.

**VIII. Financial**

- A. Financials Status of the District** - The financial status of the District was discussed with the Board.
- B. 2014-15 Budget Update and Discussions**
- 1) Dashir Custodial Services Contract for 2014-15**  
Motion was made by Dick Koeshall, seconded by Jane Wesely, to continue with Dashir Custodial Services only for the Facility Manager position for the 2014-2015 school year. Motion carried.
- C. ESG Contract Agreement**  
Motion was made by Jane Wesely, seconded by Dick Koeshall, to approve the Project Development Agreement with Energy Services Group (ESG) allowing ESG to proceed with a detailed comprehensive analysis of Pittsville School District facilities. Motion carried.
- D. WEA Renewal Approval**  
Motion was made by Julie Strenn, seconded by Amanda Hoogesteger, to approve the renewal of employee health insurance with WEA for 2014-2015 with a 0.9% increase. Motion carried.

**IX. Reports**

- A. High School Principal** - Mr. Weddig updated the Board on AP testing and graduation.
- B. Elementary Principal** - Mrs. Fischer updated the Board on the PBIS audit and upcoming elementary events.

**X. District Administrator Report**

- A. Advisory Committee Update** - Next meeting of the Advisory Committee will be on May 21 at 7:00 pm in the Conference Room.
- B. Child Care Update**  
Motion was made by Jane Wesely, seconded by Julie Strenn, to approve moving forward with hosting Child Care Services in 2014-2015, pending sufficient enrollment which would allow the program to run cost neutrally. Motion carried.
- C. Elementary Gym Update** - Marawood Construction will begin the roof replacement in June.
- D. PEP Grant Update** - A search is being conducted to hire a part-time PEP Grant Coordinator. Staff members involved in the grant are participating in various PEP grant webinar sessions.

**XI. The Board Moved into Closed Session pursuant to Wisconsin State Statutes 19.85(1)(c)**

Motion was made by Jane Wesely, seconded by Amanda Hoogesteger, to move into Closed Session as per Wisconsin State Statute - 19.85(1)(c). President Wolff directed the Clerk to take a roll call vote:

Jane Wesely	Yes	Dick Koeshall	Yes	Amanda Hoogesteger	Yes
Bob Wolff	Yes	Julie Strenn	Yes		

- 1) Consider Hiring of a ½ Time PEP Grant Coordinator

**XII. Move Out of Closed Session**

Motion was made by Julie Strenn, seconded by Jane Wesely, to move out of Closed Session. Motion carried.

**XIII. Act Upon Closed Session**

- 1) Motion was made by Jane Wesely, seconded by Dick Koeshall, to approve hiring the administration's recommended first choice for a ½ Time PEP Grant Coordinator. Motion carried.

**XIV. Adjourn**

Motion was made by Dick Koeshall, seconded by Jane Wesely, to adjourn at 8:40 p.m. Motion carried.

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	116,785.60	-2.50	205,377.12	322,160.22
21	DONATIONS	-6,995.64	120.00	6,875.64	0.00
27	SPECIAL EDUCATION FUND	0.00	-20,615.17	24,059.39	3,444.22
50	FOOD SERVICE FUND	-11,877.26	0.00	11,877.26	0.00
60	AGENCY FUND	0.00	0.00	0.00	0.00
72	PRIVATE BENEFIT TRUST FUND	-2,050.00	0.00	2,050.00	0.00
***	Fund Summary Totals ***	95,862.70	-20,497.67	250,239.41	325,604.44

\*\*\*\*\* End of report \*\*\*\*\*

BALANCE SHEET- JUNE 6, 2014 - GENERAL FUND (Date: 6/2014)

ACCOUNT NUMBER	FUNCTION	June 2013-14		2013-14		2013-14		Ending Balance
		Beginning Balance	Debits	Credits	YR Debits	YR Credits		
Grand Asset Totals		2,341,481.12	135,948.39	136,980.45	11,027,541.57	11,535,783.14		1,833,239.55
Grand Liability Totals		-472,818.53	148,306.08	140,666.78	11,820,524.37	11,504,144.18		-156,438.34
Grand Equity Totals		-1,868,662.59	82,184.09	88,791.33	6,662,507.70	6,470,646.32		-1,676,801.21
Grand Totals		0.00	366,438.56	366,438.56	29,510,573.64	29,510,573.64		0.00

Number of Accounts: 82

\*\*\*\*\* End of report \*\*\*\*\*

Fd Func	2011-2012 FY Activity	2012-2013 Budget	2012-2013 Thru 6/30/2013	2013-14 Original Budget	2013-2014 Revised Budget	ACTIVITY TO DATE	2013-14 FYTD %
Grand Revenue Totals	8,914,173.27	8,743,763.56	8,585,211.85	8,454,891.07	8,743,930.07	6,894,325.36	78.85

Number of Accounts: 84

\*\*\*\*\* End of report \*\*\*\*\*

ACCOUNT NUMBER	FUNCTION	June 2013-14		2013-14		2013-14	Ending Balance
		Beginning Balance	Debits	Credits	YR Debits		
Grand Asset Totals		18,777.09	7,170.70	9,573.53	541,968.26	549,890.00	10,855.35
Grand Liability Totals		-7,388.85	8,233.63	9,558.53	489,903.11	493,200.43	-10,686.17
Grand Equity Totals		-11,388.24	3,917.69	189.96	232,502.58	221,283.52	-169.18
Grand Totals		0.00	19,322.02	19,322.02	1,264,373.95	1,264,373.95	0.00

Number of Accounts: 19

\*\*\*\*\* End of report \*\*\*\*\*

Fd Func	2011-2012 FY Activity	2012-2013 Budget	2012-2013 Thru 6/30/2013	2013-14 Original Budget	2013-2014 Revised Budget	ACTIVITY TO DATE	2013-14 FYTD %
Grand Expense Totals	8,814,090.73	8,743,763.56	8,425,779.57	8,521,410.53	8,778,410.53	7,102,068.45	81.03

Number of Accounts: 1180

\*\*\*\*\* End of report \*\*\*\*\*